

IMPORTANT LUNCH/RECESS VOLUNTEER INFORMATION REQUEST

Please read and return to classroom teacher on or before

Monday August 30, 2010

In an effort to provide more consistent supervision for lunch and recess, scheduling for lunch volunteers will be done on a monthly basis. A calendar will be sent home, so that all volunteers will know when they are needed at school. There will also be a sub list for those times when a volunteer cannot make it for lunch/recess. **The volunteer will arrange for a sub and then call Mrs. Formella to let her know who will be coming in his/her place.**

It is necessary for each family to complete and return this form on or before Monday August 30, 2010.

_____ I am able to volunteer for lunch/recess supervision every week throughout the school year.

Preferred:

Day(s): Monday Tuesday Wednesday Thursday Friday

Time(s): 11:20 a.m. – 12:00 a.m. (PreK - 3) 12:15 p.m. – 12:55 p.m. (4 - 8)

_____ I am able to volunteer for lunch/recess supervision during specific times of the school year.

Preferred:

Month(s) Sept. Oct. Nov. Dec. Jan. Feb. March April May/June

Day(s): Monday Tuesday Wednesday Thursday Friday

Time(s): 11:20 a.m. – 12:00 a.m. (PreK - 3) 12:15 p.m. – 12:55 p.m. (4 - 8)

_____ I can occasionally volunteer to supervise lunch/recess; please call me.

_____ I am willing to be on a sub list.

_____ I cannot volunteer to supervise lunch/recess.

Volunteer Name: _____ **(Please Print)**

Phone: _____ **(Home)** _____ **(Work)** _____ **(Cell)**