

# Please Read Carefully!

August 24, 2011

## Non-disclosure Information

The family Educational Rights and Privacy Act, a federal law, requires that St. Mary Catholic School, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. St. Mary Catholic School has customarily exercised great discretion with regard to student information. The law does permit the school to disclose some forms of information without written consent, unless the parent has advised the school to the contrary. The following are the common instances in which St. Mary Catholic School may use information about your child(ren) in certain school or outside publications:

- Honor roll or other recognition lists;
- Graduation announcement;
- First Communion/Confirmation announcements;
- Student Council election results;
- School News, parish bulletin articles;
- Sports activity announcements;
- Announcement of participation in school activities via local news media;
- Television
- Student photographs;
- Class composite photograph;
- Parish, school or teacher web pages;
- Annual school yearbook.

If you wish to opt your child(ren) out of any of the above, you must write specific instructions and attach your signed, dated letter to this form.

**A separate permission form will be sent home to permit inclusion in the St. Mary School Directory, which contains contact information and is only distributed to St. Mary Catholic School families.**

All parents are to list their child's(ren's) name(s), sign, date, and return this form to the school by **Thursday, September 1, 2011** as acknowledgment that the above information was received and read.

**Student Name(s)**

**Grade**

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**Parent Name (please print)**

**Parent Signature**

**Date**